

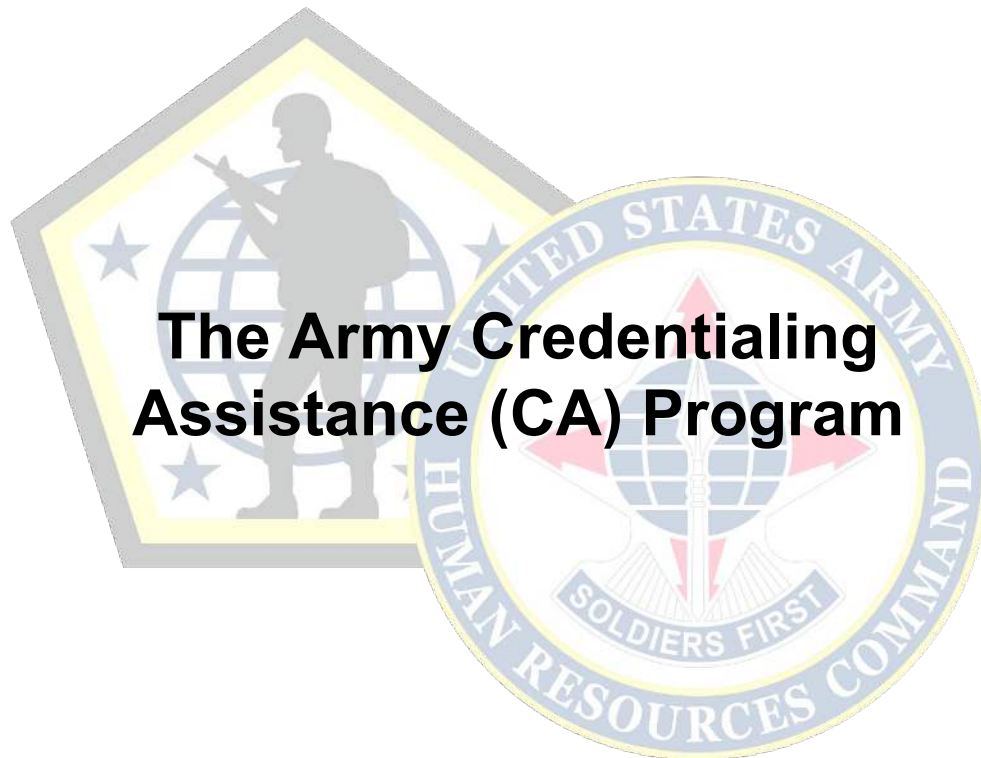


Purpose

Provide information and step-by-step instruction on the Army CA Program, Army COOL, MilGears, and Creation of CA Goals.

Agenda

- > **Slides 2-11:** Army CA Program Information
- > **Slides 12-24:** Researching Army COOL, Milgears, and credentials
- > **Slides 25-37:** Accessing ArmyIgnitED and Exploring Options
- > **Slides 38-57:** Creating MOS Related and Non-MOS Related Education Goal
- > **Slide 58- Need Assistance or Counseling?**
Schedule your appointment with a CA Counselor



The Army Credentialing Assistance Program Office (ACAPO)
1 October 2025



ARMY CREDENTIALING ASSISTANCE

Army Credentialing Assistance Program:
Program that supports the use of funding to obtain industry recognized credentials



Army COOL (Credentialing Opportunities On-Line):
https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance :

Repository for all credentials for Soldiers are authorized to pursue (Library)



Milgears-
<https://milgears.osd.mil/>:
Platform where Soldiers can get customized credentialing recommendations



ArmyIgnitED- <https://www.armyignited.army.mil/> :
Platform for where Soldiers will submit their CA Requests



AI Portal:
Platform for Vendors ONLY



The CA Program directly contributes to supporting Soldiers’ professional development, retaining quality Soldiers, and preparing Soldiers for meaningful employment upon transition from military service.

- CA is voluntary and conducted off-duty for all Soldiers, (Active Duty, ARNG, USAR) of all ranks (Enlisted, NCO, Officer, Warrant Officer)
- Vetting of all Vendors and the processing/payment of all CA requests is conducted by the Army Credentialing Assistance Program Office (ACAPO)
- Vendors are considered colleges, universities, credentialing agencies, other organizations that provide training in support of completing a credentialing exam or license



ARMY CREDENTIALING
ASSISTANCE



- CA **may** be authorized for the payment of credentialing expenses for classroom, hands-on, online/blended training, study guides, materials, textbooks, fees, exams, and/or recertification of credentials
- Soldiers can select any credential listed in Army COOL if the CA Program has a vendor that offers an exam
- Soldiers may use both TA and CA; however, the combined use cannot exceed \$4,500 fiscal year (FY) limit
- Soldiers can pursue one credential per FY and the FY funding limit for that one is \$2000
- Soldiers have a limit of 3 credentials per 10 years of service (excluding recertification). This limit will be retroactive to a Soldier's PEBD to determine the years of service. Previously funded credentialing education goals will be included in the cap. Recertifications will not count against the lifetime limits but will count against the FY funding limit. Soldiers who submitted a CA Request for recertification in prior FYs that are being counted against their lifetime or FY Education Goal limits must contact ACAPO through ArmyIgnitED messaging to have their lifetime and/or FY Education Goal limit corrected.



- Prior to using CA the first time Soldiers, regardless of rank, must access MILGEARS explorer at milgears.osd.mil prior to using CA the first time and upload their MILGEARS results into ArmyIgnitED (Soldiers will be identified of this requirement when attempting to select a goal, if Soldiers have used CA before in ArmyIgnitED, there requirement will not be there)
- Pilot credentials are limited to \$1,000 per FY for all Soldiers regardless of Component
- Credentials do **NOT** have to align with a Soldier's MOS/AOC/ASI
- Soldiers must submit CA requests at least **45 days** from the start date and no more than **90 days** from the submission date
- End date on CA request must be at least **31 days** from their ETS
- Course / exam will be paid prior to the start date by the CA Billing Office (CABO).



- Soldiers receive messages in ArmyIgnitED listing the status (and can also be found on the dashboard under “Funding Requests”) of the CA request on when it is moved to finance or rejected. Status requests can be submitted in ArmyIgnitED to ACAPO by the Soldier if it is 3 days prior to the start date.
- *NOTE!* Continuing Resolutions (CR) will result in holding of cases. ACAPO cannot move CA Requests to finance if the date is after the CR.
- *NOTE!!* Per CA Policy: ACAPO has up to the day of the start date to process the case and move to the CABO for payment. In certain circumstances (i.e. Continuing Resolution, delay in funding), CABO may pay after the start date.
- If the Soldier was notified that their CA Request was moved to finance for payment, and the Soldier is within 3 days of the selected start date, submit a ArmyIgnitED message (using the “Credentialing Assistance (CA) FINANCE” category) requesting the status from the CABO. Once the CABO funds a request, Soldiers will receive an ArmyIgnitED message letting them know they can begin.



- Books and/or materials must be associated to an existing CA request in progress or pending payment. They must be submitted separately. (If vendor provides these items, and the Soldier does not receive these items- the Soldier must contact the vendor to receive these items).
- **CA requests for exams or books and materials cannot be split payments.** If a Soldier does not have enough funding remaining to pay for a requested exam, books, or materials in full, the CA request will be rejected.
- Soldiers will be subject to reimbursing the Army for CA if they fail or withdraw from a course of instruction or fail an exam (or fail to sit for the course/exam in the timeframe requested), and do not have an approved military withdrawal.
- **Soldiers who pay out of pocket for anything will NOT be reimbursed. Soldiers who start courses prior to notification from the CABO will not be reimbursed**
- CA is available to Commissioned Officers and Warrant Officers. Officers and Warrant Officers may use CA and **will not** incur a service obligation



- **Soldiers cannot bundle. Training and exam cannot be requested together within the same CA request; Training and books/materials cannot be requested together within the same CA request; Exam and books/materials cannot be requested together within the same CA request (itemization on a quote, even without cost, can be viewed as bundled)**
- Soldiers can select any provider-not restricted
- If a Soldier has completed all degrees and certificates, they may still be eligible for CA
- If Soldiers know there are “Multiple Trainings” required before request the exam, there is a box that can be checked when selecting the goal. **NOTE!** After the training CA request is submitted, Soldiers have 365 days to request the next CA request for training. If the Soldier fails to submit within that timeframe, the Soldier will be recouped **ALL** CA requests for training associated with the goal after 11 Dec 24 (when policy was changed)
- Soldiers can receive CA counseling from the CA Virtual Counseling Cell- only CA, not TA



Soldier requesting assistance should be referred to the CA Virtual Counseling Cell. Please send them to the Army CA Page within Army COOL:

https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance

And click the "Contact An Army CA Counselor" to schedule their appointment

The screenshot shows the Army COOL website interface. At the top, there is a navigation bar with the Army COOL logo and the text "Credentialing Opportunities On-Line". To the right, there are links for "Go to: MOS | WO MOS | Officer | ASI | Credential Search" and a search icon. Below the navigation bar, there are several menu items: "GET CERTIFIED", "EXPLORE MILITARY OCCUPATIONS", "DEVELOP PROFESSIONALLY", "RESOURCES", "SUPPORT", and "ANNOUNCEMENTS".

The main content area is titled "Costs and Funding" and "Army Credentialing Assistance (CA) Program". It features three main sections: "Support", "Steps For Applying", and "Resources". The "Support" section is highlighted with a green border and contains the following text:

Support

Take advantage of a great opportunity to pay for credentials that can enhance your skills and qualifications both during and after military service! The Army Credentialing Assistance (CA) Program can pay for courses, exams, books/materials, some fees, and recertifications that lead to industry-recognized civilian credentials. You may use this program to enhance your skills, either in your current MOS, or in a different field you want to pursue!

You can [request CA funding](#) for any credential listed on Army COOL.

Below this text, there are two buttons: "Contact an Army CA Counselor" (with a headset icon) and "CA 101 Video" (with a play button icon). A large red arrow points to the "Contact an Army CA Counselor" button.

Below the buttons, there is a section titled "Frequently Asked Questions" with three expandable items:

- What expenses does CA cover?
- What is the funding limit for CA?
- How many credentials can I pursue?



Credentialing Assistance (CA) is only available through ArmyIgnitED

<https://www.armyignited.army.mil/>

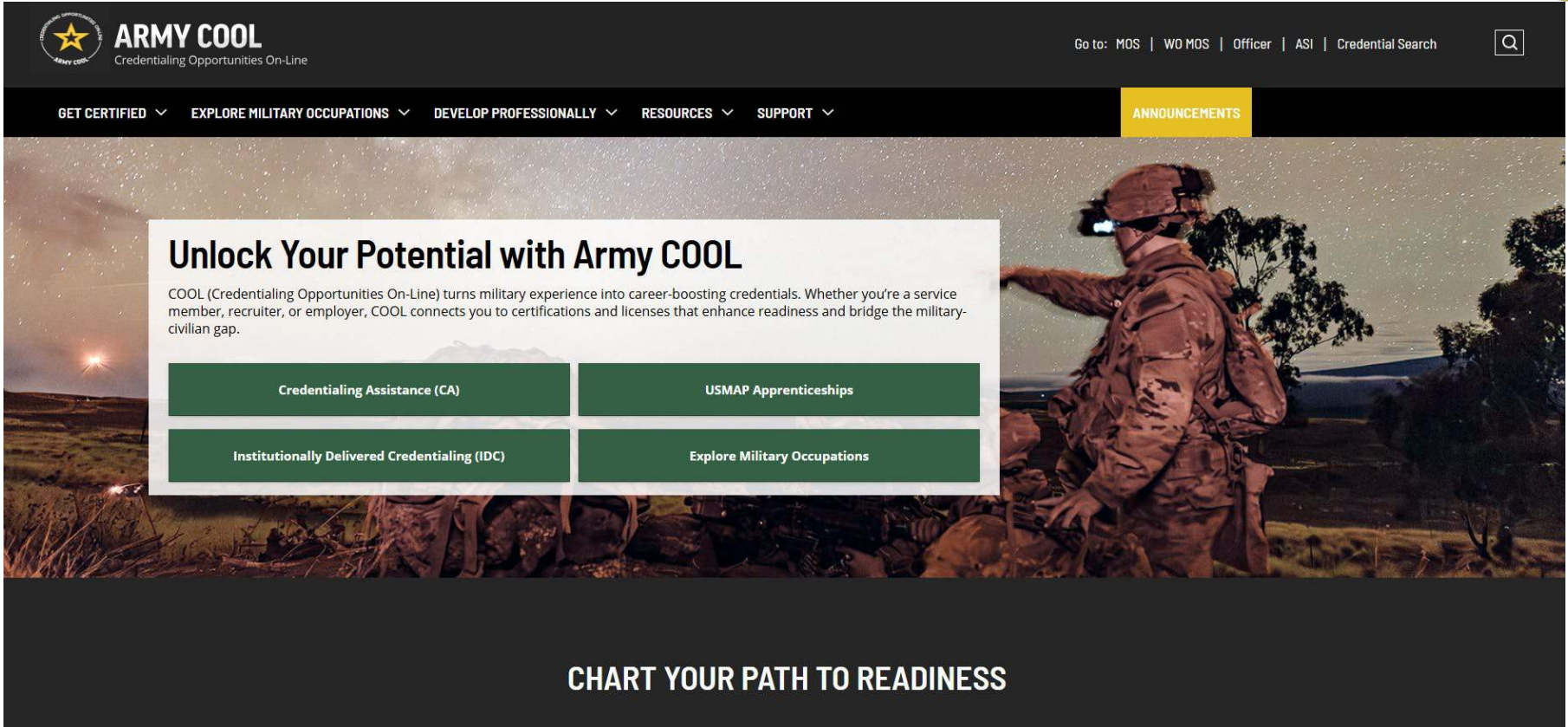
- All CA Requests must be submitted directly through ArmyIgnitED. The CA Request does not get submitted or vetted through the Education Center or Office
- Soldiers must submit CA Requests **45 days** from the start date of the course or exam. **NOTE!! END DATE MUST BE AT LEAST 31 DAYS FROM THE ETS DATE.**
- If Soldier does not see the vendor of choice submit a message in ArmyIgnitED, Please navigate to ArmyIgnitED, click Messages on the left side and select the drop down, click on General Inbox or My Inbox, click on “Create Message”, select the “Credentialing Assistance (CA) Office” as the category, Then provide the vendor's name, vendor URL, vendor POC name, vendor email and phone number, then send. ACAPO will contact the vendor and request they participate in the CA Program.
- It may take up to a few days prior to the start date of the course to receive approval notifications from ACAPO/CABO.



Completion of Courses / Withdrawals

- Soldiers select start and end dates. Per policy, within **30** days of completion, a grade (certificate of completion) must be added to the CA Request. Soldiers must ensure the vendor provides a grade in the CA Request. Soldiers will not receive approval to use CA for an additional course or exam until the vendor provides the grade for a completed course or exam. If the vendor does not receive the results of the exam (i.e., Pearson Vue, CompTIA, or vendors who provide vouchers for those same exams), it is the Soldier's responsibility to upload the exam results via ArmyIgnitED messaging to ACAPO using the Credentialing Assistance (CA) Office category. Failure to provide the certificate of completion within the designated timeframe may result in recoupment.
- After a CAR has been paid, and a Soldier wishes to withdrawal from a course or exam, Soldiers who withdraw from a CA-approved course or exam **must contact the vendor and ACAPO** to request the withdrawal. Select the "Credentialing Assistance (CA) Office" category and enter "Withdraw" as the Subject of your message. In the narrative, provide name, CA Request ID #, and request to withdraw. ACAPO will add a "W" grade to the course or exam. The Soldier will receive a message when the "W" grade has been added with further instructions on how to complete the waiver process. All requests for recoupment waivers for withdrawals must be completed in ArmyIgnitED.
- If a CA Request has **NOT** been paid and hasn't been moved to finance, Soldiers can delete their own CA Request in their account. Soldiers should not submit a ArmyIgnitED Helpdesk ticket to resolve this.

ARMY COOL AND MILGEARS



ARMY COOL
Credentiaing Opportunities On-Line

Go to: MOS | WO MOS | Officer | ASI | Credential Search

GET CERTIFIED | EXPLORE MILITARY OCCUPATIONS | DEVELOP PROFESSIONALLY | RESOURCES | SUPPORT | ANNOUNCEMENTS

Unlock Your Potential with Army COOL

COOL (Credentiaing Opportunities On-Line) turns military experience into career-boosting credentials. Whether you're a service member, recruiter, or employer, COOL connects you to certifications and licenses that enhance readiness and bridge the military-civilian gap.

- Credentiaing Assistance (CA)
- USMAP Apprenticeships
- Institutionally Delivered Credentialing (IDC)
- Explore Military Occupations

CHART YOUR PATH TO READINESS

Army Credentiaing Opportunities On-Line (COOL) is a public page- best accessed on Microsoft Edge, Chrome or Firefox

<https://www.cool.osd.mil/army/index.htm>

or

<https://cool.osd.mil/army/index.html>

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- Explore Military Occupations

CHART YOUR PATH TO READINESS

Click on
Credentialing
Assistance

<https://www.cool.osd.mil/army/index.htm> or

<https://cool.osd.mil/army/index.html>



ARMY COOL
Credentialing Opportunities On-Line

Go to: MOS | WO MOS | Officer | ASI | Credential Search

GET CERTIFIED | EXPLORE MILITARY OCCUPATIONS | DEVELOP PROFESSIONALLY | RESOURCES | SUPPORT | **ANNOUNCEMENTS**

Credentialing Basics

Costs and Funding

Overview

Army Credentialing Assistance

Institutionally Delivered Credentialing (IDC)

Frequently Asked Questions

GI Bill

Costs and Funding

Army Credentialing Assistance (CA) Program



Undecided on what to do and need help? Contact the CA VCC

Support

Take advantage of a great opportunity to pay for credentials that enhance your skills and qualifications both during and after military service! The Army Credentialing Assistance (CA) Program can pay for courses, exams, books/materials, some fees, and recertifications that lead to industry-recognized civilian credentials. You may use this program to enhance your skills, either in your current MOS, or in a different field you want to pursue!

You can [request CA funding](#) for any credential listed on Army Credentialing Assistance.



[Contact an Army CA Counselor](#)

Connect with an Army CA Counselor to get personalized support with your credentialing goals. Responses are sent via [ArmyIgnitED](#) messaging.



[CA 101 Video](#)

Learn about the Credentialing Assistance (CA) program, including eligibility, processes, approved vendors, and how to use [Army COOL](#) and [ArmyIgnitED](#).

Frequently Asked Questions

- What expenses does CA cover? ▼
- What is the funding limit for CA? ▼
- How many credentials can I pursue? ▼





ARMY COOL
Credentialing Opportunities On-Line

Go to: MOS | WO MOS | Officer | ASI | Credential Search

GET CERTIFIED | EXPLORE MILITARY OCCUPATIONS | DEVELOP PROFESSIONALLY | RESOURCES | SUPPORT | ANNOUNCEMENTS

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GI Bill

Credentialing Steps

Costs and Funding

Army Credentialing Assistance (CA) Program



Steps to Apply for CA (FAQ at the bottom)



Steps for Applying

Complete all four steps to apply for Army Credentialing Assistance:



Step 1: For users who have never applied for CA Funding

- [Watch the CA 101 Video.](#)
- [Complete the MilGears Plan and Upload to ArmyIgnitED.](#)
- [Contact a CA Counselor](#) to let them know you have completed both steps.



Step 2: Find and Select a Credential & Vendor

- Soldiers may pursue any credential listed in Army Credentialing Opportunities On-Line (Army COOL). Credentials do NOT have to align with the Soldier's MOS, AOC, or ASI.
- To search all available credentials on Army COOL, use the [Full Credential Search](#).
- To view Approved Vendors for Army CA, [download the Approved Vendor List](#).
- Need help? [Contact a CA Counselor](#).



Step 3: Apply for Funding

- [Login to ArmyIgnitED](#) to submit your CA Request.
- For detailed instructions on completing a CA request using ArmyIgnitED, download the [Soldier CA Process Guide\(s\) on the Resources page](#).
- Need help? [Contact a CA Counselor](#).



Step 4: Complete your Credential

- Once you have received notification via [ArmyIgnitED](#) that your CA Request has been approved and paid, you may contact your vendor for the approved course/exam and will receive required course materials (if applicable).
- Credentialing Assistance vendors must upload grades within 30 days of the end date. If the vendor does not receive the results of the course/exam, it is the Soldier's responsibility to send and upload the results to the Army CA Program Office (ACAPO) Virtual via [ArmyIgnitED](#) messaging using the "Credentialing Assistance (CA) Office" category.
- If proof is not uploaded into your account, recoupment for CA costs requested on the CA request will be initiated with the Defense Finance and Accounting Service (DFAS).
- Need Help? [Contact a CA Counselor](#).

Frequently Asked Questions

What expenses does CA cover?

What is the funding limit for CA?





Go to: MOS | WO MOS | Officer | ASI | Credential Search



GET CERTIFIED | EXPLORE MILITARY OCCUPATIONS | DEVELOP PROFESSIONALLY | RESOURCES | SUPPORT

ANNOUNCEMENTS

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Resources

Soldier CA Process Guides

- [Soldier CA Policy, Army COOL Navigation, and CA Goals Steps](#)
- [Soldier CA Request Submission Steps](#)
- [Soldier CA Withdrawal, Extension, Vendor Request Steps](#)

Credentialing Assistance Policy

- [Army's Credentialing Assistance Policy](#)
- [ALARACT 099 / 2024 - Changes to Voluntary Education Policy](#)

Vendor Resources

- [Vendor CA Process Guide](#)
- [Army COOL Credentials Added and Removed List 1 July 2025](#)

Approved Vendor List

- [Approved Vendor List as of 1 July 2025.xlsx](#)

Additional Resources

- [Virtual Counselor Information Sheet](#)
- [Check out other resources and downloads.](#)

See all downloadable information such as the Soldier CA Process Guide (step-by-step on how to apply for CA funds), Army CA Policy, Approved vendors, video, etc.

Frequently Asked Questions

What expenses does CA cover?



What is the funding limit for CA?



To find MOS /AOC/ASI related credentials: Soldiers can go directly to the page by clicking on “Explore Military Occupations” from the home page, or the “Go To” menu available on every page on the top navigation.

ARMY COOL
Credentialing Opportunities On-Line

Go to: MOS | WO MOS | Officer | ASI | Credential Search

GET CERTIFIED ▾ EXPLORE MILITARY OCCUPATIONS ▾ DEVELOP PROFESSIONALLY ▾ RESOURCES ▾ SUPPORT ▾ ANNOUNCEMENTS

Unlock Your Potential with Army COOL

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- Credentialing Assistance (CA)
- USMAP Apprenticeships
- Institutionally Delivered Credentialing (IDC)
- Explore Military Occupations

CHART YOUR PATH TO READINESS



ARMY COOL
Credentialing Opportunities On-Line

Go to: [MDS](#) | [WO MOS](#) | [Officer](#) | [ASI](#) | [Credential Search](#)

GET CERTIFIED | EXPLORE MILITARY OCCUPATIONS | DEVELOP PROFESSIONALLY | RESOURCES | SUPPORT | **ANNOUNCEMENTS**

Select a Military Occupation
MOC Overview

Select a Military Occupation

Select a Military Occupation

Choose a military occupation from one of the expansion lists below.

Enlisted Officer



Enlisted Occupations

MOS - Enlisted
Click to Close

Sort by: Code Title

Search

- 00Z - Nominative Command Sergeant Major/Sergeant Major
- 11B - Infantryman
- 11C - Indirect Fire Infantryman
- 11Z - Infantry Senior Sergeant
- 12A - Engineer Senior Sergeant
- 12B - Combat Engineer
- 12C - Bridge Crewmember
- 12D - Diver
- 12G - Quarrying Specialist (RC)
- 12H - Construction Engineering Supervisor
- 12K - Plumber
- 12M - Firefighter

SELECT

Additional Skills Identifiers
Enlisted

Featured Occupations

- Manager
- Soldier Common Core

Select the MOS, WO MOS, Officer, then click "Select"



ARMY COOL
Credentialing Opportunities On-Line

Go to: MOS | WO MOS | Officer | ASI | Credential Search

GET CERTIFIED | EXPLORE MILITARY OCCUPATIONS | DEVELOP PROFESSIONALLY | RESOURCES | SUPPORT

ANNOUNCEMENTS

- Select a Military Occupation
- MOC Overview
- Other Information
- Certifications/Licenses
- Apprenticeships
- State Licenses
- Education
- Related Occupations
- Federal Occupations
- Civilian Occupations
- Career Considerations
- Other Information
- Costs & Funding
- Additional Information

Select another MOS
11B - Infantryman

Select Reset

11B - Infantryman MOS

Click on
"Certifications/Licenses"
to see all credentials
aligned to the MOS

National Certifications and Federal/State Licenses

The following civilian credentials are related to **11B - Infantryman MOS**. These credentials may require additional education, training or experience.

The [Interest Profiler](#) on MilGears helps match your work style and activities to potential careers.

The [Engage My Career](#) tool on MilGears lets you see how your training and experience align with certification requirements.

For supervisory and managerial credentials, please refer to the [Manager \(All enlisted E-5 and above\)](#) summary page.

Select Filters Search by Keyword

Sort by **Credential Title** Ascending

Card View List View

What do the icons mean?

Records per page: 20
Showing 1 - 11 of 11 results

<p>Certification in Risk Management Assurance (CRMA)</p> <p>Agency: Institute of Internal Auditors (IIA) Credential Type: National Certification</p> <p> </p>	<p>Associate Safety Professional (ASP)</p> <p>Agency: Board of Certified Safety Professionals (BCSP) Credential Type: National Certification</p> <p> </p>	<p>Certified Retirement Counselor (CRC)</p> <p>Agency: International Foundation for Retirement Education (InFRE) Credential Type: National Certification</p> <p> </p>	<p>Certified Safety Professional (CSP)</p> <p>Agency: Board of Certified Safety Professionals (BCSP) Credential Type: National Certification</p> <p> </p>	<p>Safety Trained Supervisor (STS)</p> <p>Agency: Board of Certified Safety Professionals (BCSP) Credential Type: National Certification</p> <p> </p>
CREDENTIAL DETAILS	CREDENTIAL DETAILS	CREDENTIAL DETAILS	CREDENTIAL DETAILS	CREDENTIAL DETAILS

<< 1 >>



What The Icons Mean

Related As

The credentials shown in this table are related to this military occupation in one of three ways: Most, Some, or Other. Note that credentials may require additional education, training or experience before you are eligible for them. To ensure a complete understanding of credential requirements, review the information on the 'Credential Details' page.

- MOST** MOST
Credential is directly related to most of the major duties associated with the military occupation (approximately 80% or greater).
- SOME** SOME
Credential is related to some tasks associated with the duties of the military occupation (approximately 80% to at least one or more critical tasks but less than 80% of the entire military occupation).
- OTHER** OTHER
Credential is related to this military occupation, but is more advanced or specialized and therefore will likely require additional education, training, or experience.
- CA Eligible**
This icon indicates that the credential is eligible for [Credentialing Assistance \(CA\)](#).
- Star Credential**
Star credentials are MOS enhancing, as designated by the Proponent. MOS enhancing credentials are directly related to an MOS or ASI, are taught either partially or completely as part of a Program of Instruction (POI), and improve the MOS technical proficiency.
- Mandatory Credential**
This icon indicates that this credential is mandatory for some Soldiers.
- Institutionally Delivered Credentials**
This icon indicates credentials which Soldiers may have funded through their MOS proponent. Some proponents offer credentialing opportunities in conjunction with military training and/or as part of MOS development beyond the training base.
- Promotion Points**
This icon indicates that the credential has been approved for promotion points for this MOS towards promotion to Sergeant and Staff Sergeant. Clicking the icon in this column will open a link

What do the Icons mean? Click the box to find out!





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Credentialing Assistance (CA)

USMAP Apprenticeships

Institutionally Delivered Credentialing (IDC)

Explore Military Occupations

CHART YOUR PATH TO READINESS



Know what credential you wish to seek? Or just want to see all credentials? [Click here](#)



The screenshot shows the Army COOL search interface. At the top, there is a navigation bar with the Army COOL logo and a search bar. Below the navigation bar, there are several tabs: GET CERTIFIED, EXPLORE MILITARY OCCUPATIONS, DEVELOP PROFESSIONALLY, RESOURCES, SUPPORT, and ANNOUNCEMENTS. The main content area is titled "Army COOL - Search for Credentials". It includes a note about Institutionally Delivered Credentials (IDC) and a link to "How to use Select Filters and Search by Keyword". Below this, there is a search bar with a "Select Filters" dropdown and a "Search by Keyword" input field. Two red arrows point to these search options. Below the search bar, there are sorting options (Sort by: Credential Title, Ascending), view options (Card View, List View), and a "What do the icons mean?" link. The results are displayed in a grid of credential cards, each with a title, agency, credential type, and a "CREDENTIAL DETAILS" button. The first row includes cards for "50001 Certified Practitioner in Energy Management Systems (50001 CP EnMS)", "56 Technician (SGT)", "ABGC Certified Genetic Counselor (CGC)", "Accessibility Inspector/ Plans Examiner - Z1", "Accredited Business Accountant/Advisor (ABA)", and "Accredited Financial Counselor (AFC)". The second row includes cards for "Accredited Retirement Advisor", "Accredited Tax Advisor (ATA)", "Accredited Tax Preparer (ATP)", "ACRP Certified Professional", "ACRP Project Manager (ACRP-)", and "ACSN Certified Clinical Exercise".

You can expand “Select Filters” or “Search by Keyword”

When clicking on “Select Filters” you have the option to find credentials by “Agency”, “Industry”, or “Occupation Area”.

There are other filters as well to help drill down on the credential you may be looking for, but “Search by Keyword” will get you to the credential

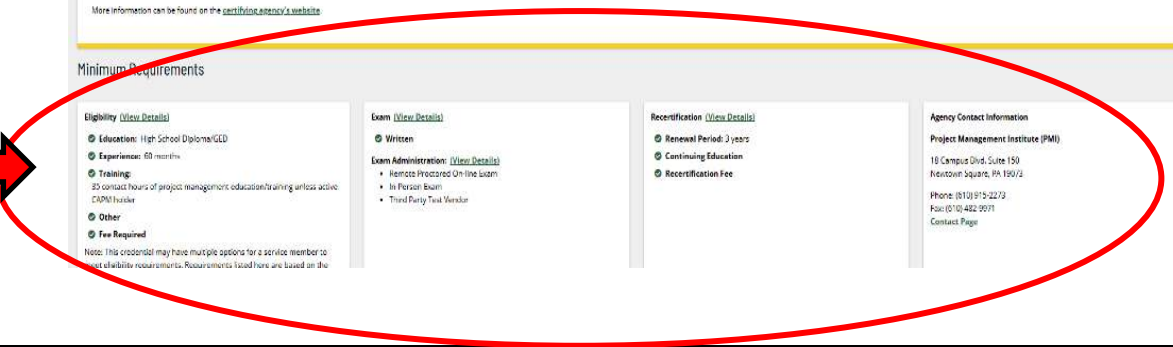


The screenshot shows the Army COOL search results page. A search for 'PMP' has been performed. Two results are shown: 'Operations and Performance Management Professional (OPMP) - Recertification Only' and 'Project Management Professional (PMP)'. A red arrow points to the 'Project Management Professional (PMP)' result, and a red circle highlights the 'CREDENTIAL DETAILS' button for this result.

After clicking on a desired credential, it will take you to this page. More information regarding the credentialing agency can be found by clicking on the link. Remember, this agency is NOT the training provider (in some small instances, the agency may provide information on providers they endorse, study guides or courses for the credential)

The screenshot shows the detailed page for the Project Management Professional (PMP) credential. The page includes sections for Summary, Eligibility, Exam, Exam Preparation, Testing Info, Recertification, and Related Occupations. A red circle highlights the 'Agency Contact Information' section, which provides details for the Project Management Institute (PMI), including its address, phone number, and website.

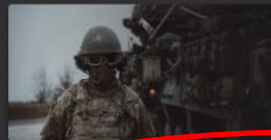
It is extremely important to review the eligibility criteria and exam information. Soldiers need to contact the Credentialing Agency to confirm they are eligible or close to being eligible



EXPLORING CREDENTIALS

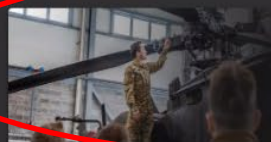


CHOOSE YOUR FUNDING METHOD



TUITION ASSISTANCE

The Army's Tuition Assistance Program is a tailored, intuitive program which funds eligible Soldiers' college courses leading to a degree. Get started on your college education now!



CREDENTIALING ASSISTANCE

The Army's Credentialing Assistance Program is a multi-faceted program that provides eligible Soldiers the opportunity to earn professional and technical certifications and licenses. Begin your credentialing and licensure journey today!



CADET SCHOLARSHIP

(coming soon)
Army ROTC scholarships and stipends help you focus on what's important - getting that college degree. Begin your Cadet scholarship funding through ArmyIgnitED and become the leader you were meant to be!



CIVILIAN TRAINING

(coming soon)
ArmyIgnitED is a tailored, intuitive resource that empowers you to achieve your educational goals. Start here to explore Army Civilian education and professional development opportunities across all civilian functional communities. Apply for training and begin enhancing your Army Civilian career!

<https://www.armyignited.army.mil/>



Click Ok, then Log In using your CAC card

The screenshot shows a student in a classroom setting. In the top left, the 'ignited student portal' logo is visible. A central white dialog box titled 'Notice and Consent Statement' is overlaid on the screen. The dialog contains the following text:

Notice and Consent Statement

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
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- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

By clicking OK, you agree to the terms of the User Agreement.

At the bottom of the dialog is a yellow 'OK' button. In the background, the student is sitting at a desk with a laptop and an open book. To the right of the dialog, the login interface is partially visible, showing the text 'LOGIN TO YOUR ACCOUNT', an icon of a CAC card, the instruction 'Insert your CAC to begin your login', and a yellow 'LOGIN' button.

Privacy Act Statement | User Agreement



The screenshot shows the Ignited Education Programs dashboard. A red arrow points to the 'Help' link in the top right corner of the dashboard header. Another red arrow points to the 'Messages' link in the left sidebar. The dashboard content includes a 'Fiscal Year Cap: 2025' section with funding statistics, an 'ACTIVE EDUCATION GOALS' section for a '5G Technician (SGT)' goal, and a right-hand sidebar with sections for 'ED CENTER INFO', 'Needs Assessment Survey', 'Ed Center Events', 'Ed Center News', and 'ARMY NEWS'.

From this page, you can click on "Help" for FAQs or find the Support Contact information

This is a close-up of the 'How can we help?' section. It features two main options: 'Frequently Asked Questions' and 'Need Help?'. The 'Need Help?' option is circled in red. Below the 'Need Help?' link, there is contact information: 'Phone: 202-231-0935' and 'Email: Arhelp@ic24.hq.mil'. The 'Need Help?' link is accompanied by a headset icon.



If you are looking for a specific delivery method, you can see what may be available by clicking on “Education Programs” dropdown, then select “Credentialing Assistance”

The screenshot shows the Ignited student portal interface. The top navigation bar includes the Ignited logo, a notification bell with 184 alerts, the 'EDUCATION PROGRAMS' dropdown menu, and the user profile for Mike Purnell Activeta. The 'EDUCATION PROGRAMS' dropdown is open, showing 'Credentialing Assistance' as the selected option. A red arrow points to this dropdown menu. The main content area displays funding information for the fiscal year 2025, including 'Total Funding Remaining: \$2,500.00', 'Total Funding Spent: \$2,000.00', and 'Remaining CA Funding Available: \$0.00'. There is also a section for 'ACTIVE EDUCATION GOALS' and an 'ED CENTER INFO' sidebar on the right.

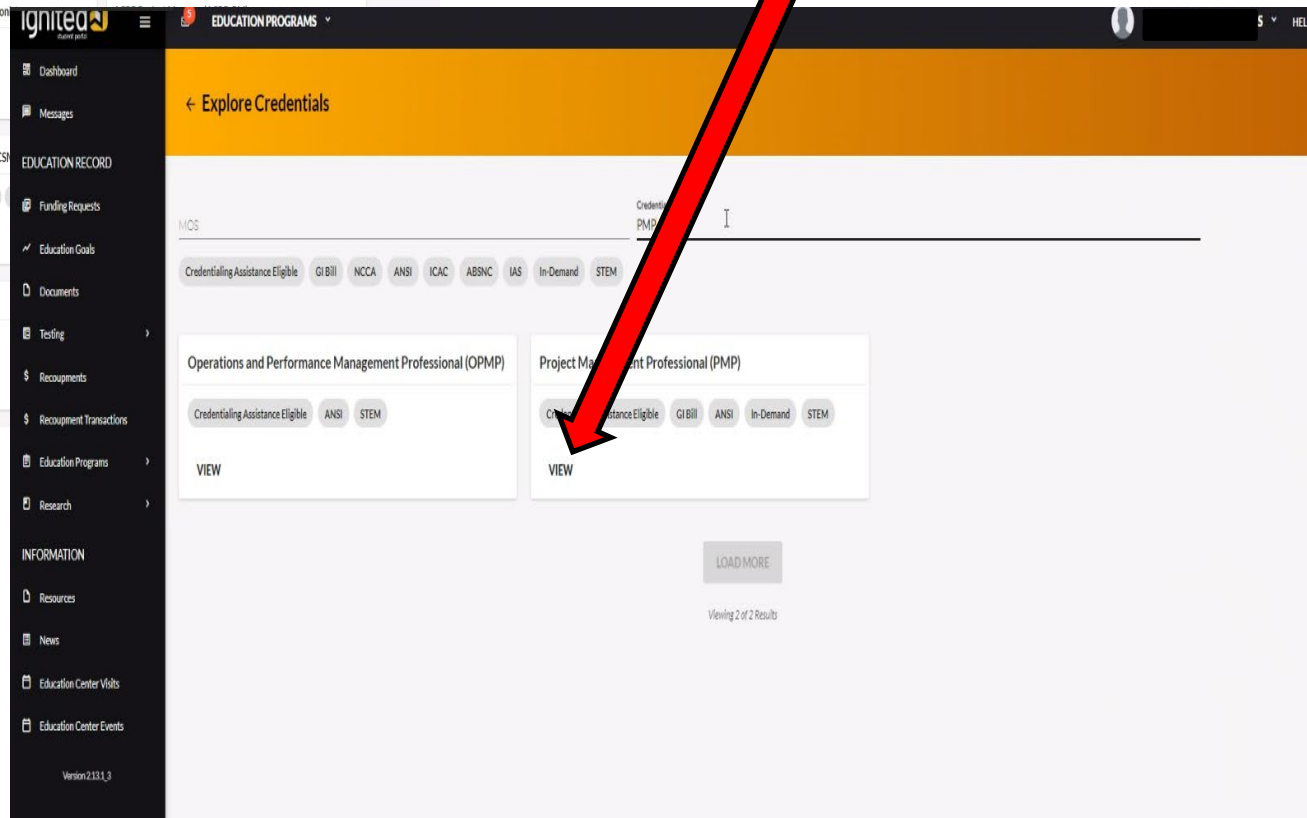
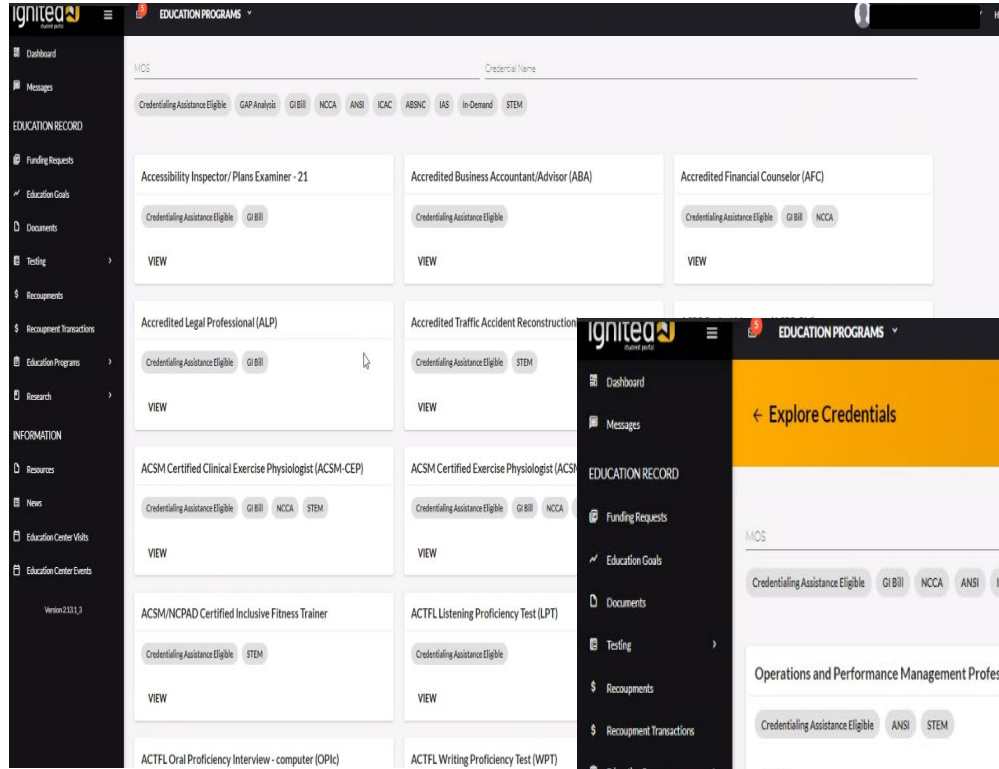
Funding Remaining		TA Credits Remaining	
Fiscal Year Cap: 2025			
Total Funding Remaining:	\$2,500.00	Total Funding Spent:	\$2,000.00
		Remaining CA Funding Available:	\$0.00
		Pilot Credential Funds Remaining:	\$0.00
		Lifetime CA Credentials Used:	2 / 6



From here, select either MOS for credentials that may be aligned to your MOS or Non-MOS Related to see what is not aligned. If you don't see a credential listed in MOS related, it will be in the Non-MOS related tab (or vice-versa)

The screenshot shows the 'Army Credentialing Assistance' web application. On the left is a navigation sidebar with categories like 'Dashboard', 'Messages', 'EDUCATION RECORD', 'Funding Requests', 'Education Goals', 'Documents', 'Testing', 'Recoupments', 'Recoupment Transactions', 'Education Programs', 'Credentialing Assistance', 'Virtual Benefits Training', 'Research', and 'INFORMATION'. The main content area features a large heading 'Army Credentialing Assistance' and a sub-heading 'Explore Credentials' with two buttons: 'MOS 67A' and 'Non-MOS Related'. A red arrow points to these buttons. Below the buttons are four navigation links: 'How Do I Apply?', 'How Credentialing Assistance Works', 'Explore Credentialing Assistance Resources', and 'Free Certification Resources'. At the bottom, there is a section titled 'What Is Credentialing?' with a brief description and a 'LEARN MORE' link.

Once here, you can either look through all the credentials, or you can type in the credential name on the line, then click “View” on the credential





Once it is selected, if there are vendors that provide training or exam toward this credential, they will appear. If not, Soldiers will not be able to pursue that credential. If you wish to request a vendor be added to the list, submit an ArmyIgniteED message to the Credentialing Assistance team using the “Credentialing Assistance (CA) Office” category.

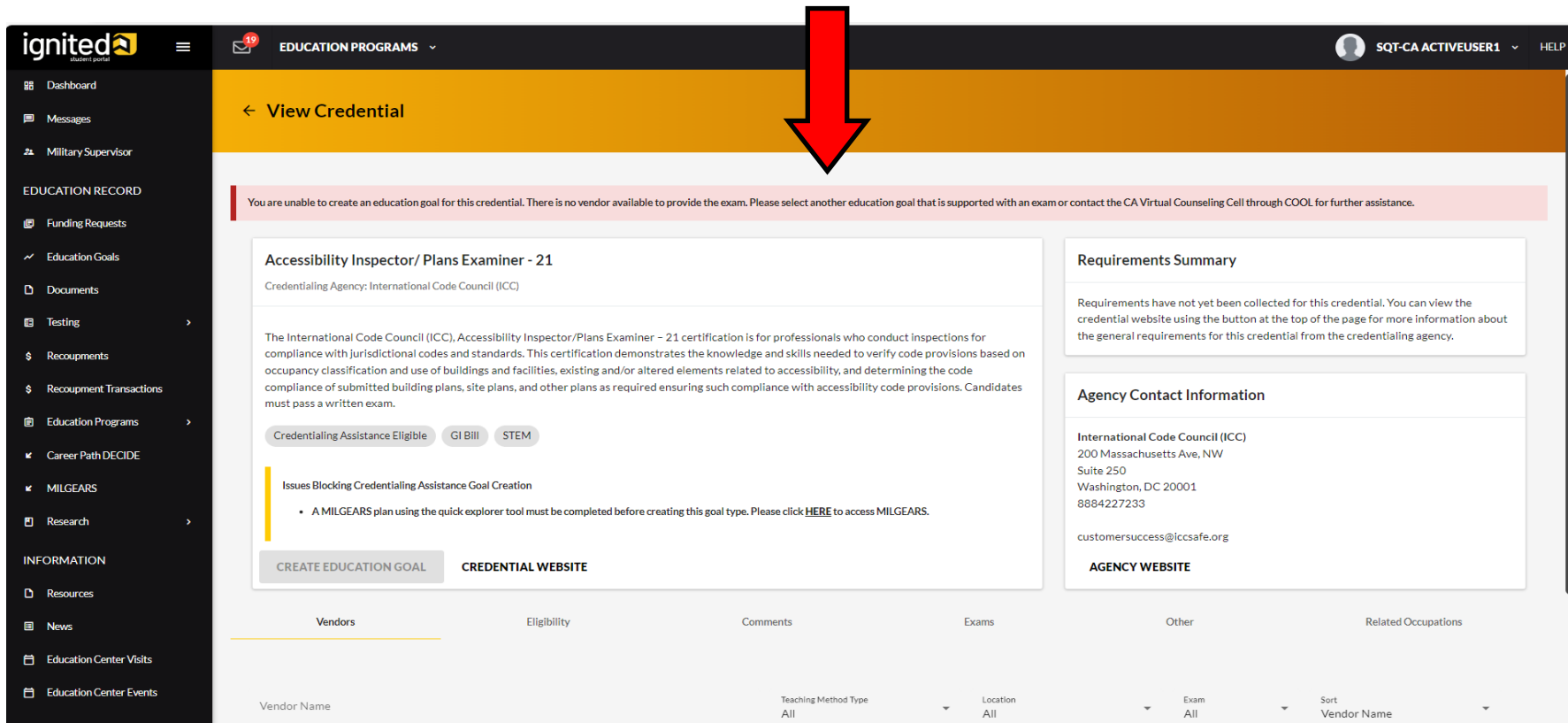
NOTE!!!! Not all vendors that will appear on this page are Army Vendors. You MUST confirm they are approved by going to https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance and downloading the “Approved Vendor List as of ___” to verify.

The screenshot shows the IgniteED interface for viewing a credential. The main content area is titled 'View Credential' and displays details for the 'Project Management Professional (PMP)' credential, issued by the Project Management Institute (PMI). The description states that PMP is an advanced skill level credential for professionals who lead and direct projects. Below the description are filters for 'Credentialing Assistance Eligible', 'GI Bill', 'ANSI', 'In-Demand', and 'STEM'. There are two buttons: 'CREATE EDUCATION GOAL' and 'CREDENTIAL WEBSITE'. To the right, there are sections for 'Requirements Summary' (noting that requirements have not been collected) and 'Agency Contact Information' (listing PMI's address and contact details). Below the main content is a filter bar with tabs for 'Vendors', 'Eligibility', 'Comments', 'Exams', 'Other', and 'Related Occupations'. The 'Vendors' tab is active, showing a search bar for 'Vendor Name' and dropdown menus for 'Teaching Method Type' (set to 'All'), 'Location' (set to 'All'), 'Exam' (set to 'All'), and 'Sort' (set to 'Vendor Name'). There are 'COMPARE SELECTED' and 'RESET' buttons. At the bottom, there are three columns, each with a 'Vendor Name' field and a 'Teaching Method Type' dropdown, and buttons for 'Exams' and 'Trainings'.



If there is no vendor that offers an exam, a red banner with, “You are unable to create an education goal for this credential. There is no vendor available to provide the exam. Please select another education goal that is supported with an exam or contact the CA Virtual Counseling Cell through COOL for further assistance.”

Soldiers will have to select another credential until a vendor who offers the exam participates in the CA Program



Accessibility Inspector/ Plans Examiner - 21
 Credentialing Agency: International Code Council (ICC)

The International Code Council (ICC), Accessibility Inspector/Plans Examiner - 21 certification is for professionals who conduct inspections for compliance with jurisdictional codes and standards. This certification demonstrates the knowledge and skills needed to verify code provisions based on occupancy classification and use of buildings and facilities, existing and/or altered elements related to accessibility, and determining the code compliance of submitted building plans, site plans, and other plans as required ensuring such compliance with accessibility code provisions. Candidates must pass a written exam.

Credentialing Assistance Eligible | GI Bill | STEM

Issues Blocking Credentialing Assistance Goal Creation

- A MILGEARS plan using the quick explorer tool must be completed before creating this goal type. Please click [HERE](#) to access MILGEARS.

CREATE EDUCATION GOAL | CREDENTIAL WEBSITE

Requirements Summary

Requirements have not yet been collected for this credential. You can view the credential website using the button at the top of the page for more information about the general requirements for this credential from the credentialing agency.

Agency Contact Information

International Code Council (ICC)
 200 Massachusetts Ave, NW
 Suite 250
 Washington, DC 20001
 8884227233
 customersuccess@iccsafe.org

AGENCY WEBSITE

Vendors	Eligibility	Comments	Exams	Other	Related Occupations
Vendor Name	Teaching Method Type All	Location All	Exam All	Sort Vendor Name	

Once you find a credential that can be pursued, you can compare vendors and their offering by checking the box to compare

Program Name	Location	Exams	Trainings	Star Rating	Compare
Spearfish, SD	SD	N/A	\$3,945.00	1	<input type="checkbox"/>
Boise, ID	ID	N/A	\$1,299.00 - \$1,799.00	133	<input type="checkbox"/>
Both (Traditional Classroom & Distance Learning)	Scott AFB, IL	\$1,800.00	\$1,800.00	5	<input checked="" type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	<input type="checkbox"/>



Scroll back up to the top and click on “Compare Selected”

NOTE- from this page, if you wanted to get started here, you can click on “Create Educational Goal”

The screenshot shows the 'Project Management Professional (PMP)' credential page. A red arrow points to the 'COMPARE SELECTED' button in the table below. The table lists three vendor options with their respective exam and training costs.

Vendor Name	Teaching Method Type	Location	Exam	Sort
[Redacted]	All	All	All	Vendor Name
[Redacted]				
[Redacted]				

Exams	Trainings
N/A	\$3,295.00
N/A	\$1,199.00
N/A	\$3,999.00

Here you can compare what is offered by each vendor and cost of courses/exams

ignited EDUCATION PROGRAMS

Project Management Professional (PMP)
Credentialing Agency: Project Management Institute (PMI)

Requirements Summary

Compare Vendors

Vendor Information	[Redacted]	[Redacted]	[Redacted]
Books and Materials	None Provided	None Provided	Project Management (U.S. Army) - Project Leadership (U.S. Army) -
Trainings	Army - Project Management Professional (PMP) Program - \$3,000.00	Project Management Professional (PMP) Exam Prep with Exam Voucher - \$1,694.00	(U.S. Army Only) Critical Thinking - \$1,813.62 (U.S. Army Only) Data Analytics - \$906.81 (U.S. Army Only) Executive Leadership - \$2,418.16 (U.S. Army Only) Finance Management - \$1,813.62 (U.S. Army Only) Product Management for Engineers - \$1,813.62 (U.S. Army Only) Public Sector Leadership - \$1,813.62 (U.S. Army Only) Product Management - \$1,813.62
Exams	None Provided	None Provided	None Provided

VIEW COMPARE VIEW COMPARE VIEW COMPARE

al website using the
his credential from the



To view a specific vendor of interest, click on “View”. Here you can view the delivery method, the location and what is offered

View Vendor Information

Vendor Name
[REDACTED]

Delivery Method
Traditional Classroom

Location
[REDACTED]

Rating
★★★★☆ (56)

VIEW RATINGS

Exams
None Provided

Books and Materials
None Provided

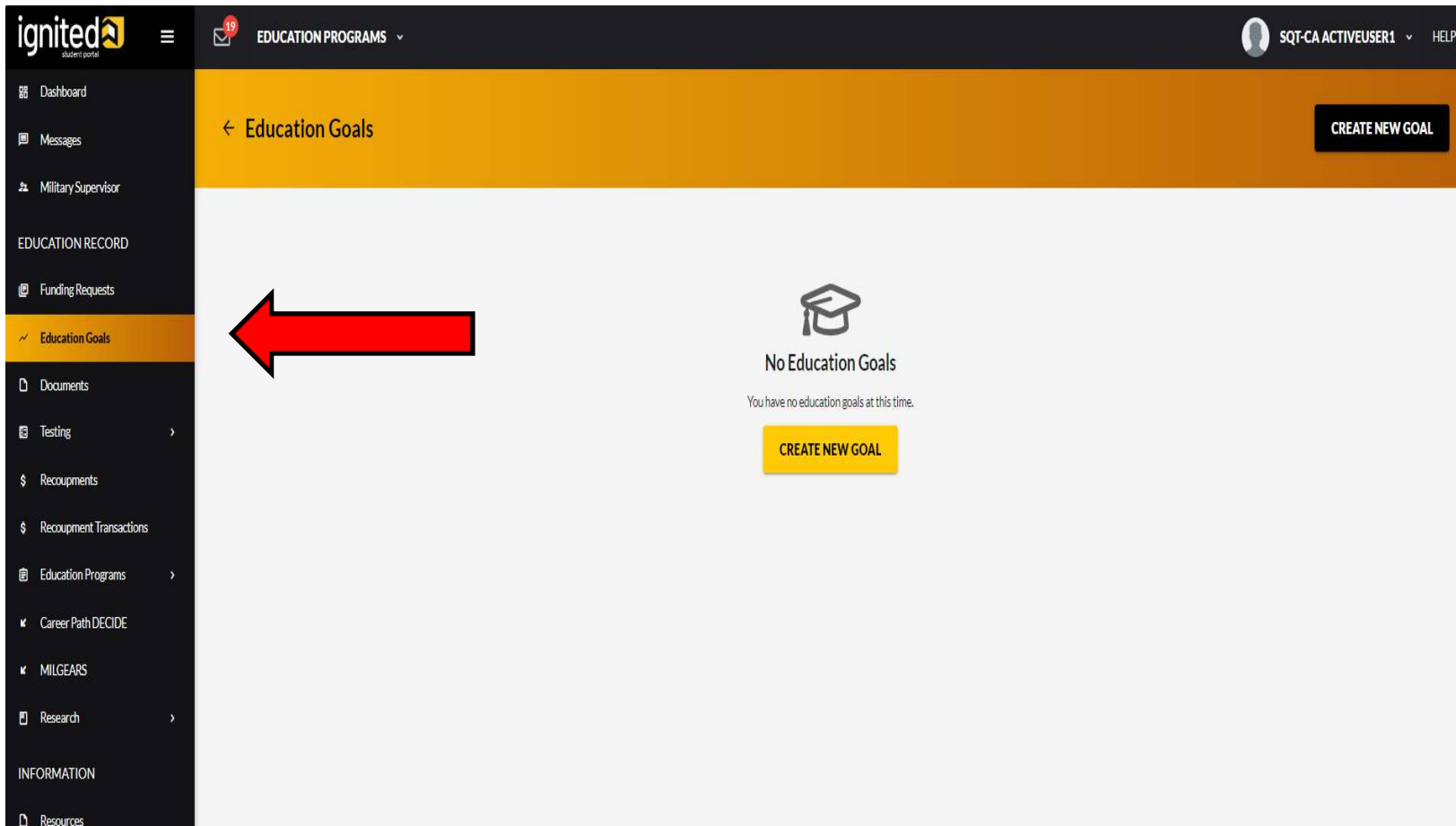
Trainings
Project Management Professional (PMP) Exam Prep: \$1,694.00

CREATING EDUCATION GOALS

(MOS Related or Non-MOS
Related)



After Soldiers have completed their research and requested a custom quote from the vendor they wish to take training or exam with, they will click on “Education Goals” then “Create New Goal” in either spots below





If you have never used CA before, you will be required to complete MilGears and meet with a CA Virtual Counselor before you can move forward. Click on the [“HERE”](#) link.

If you have already submitted CA Requests in ArmyIgnitED, you can skip to slide 48

EDUCATION PROGRAMS

SQT-CA ACTIVEUSER1

← Create a New Goal

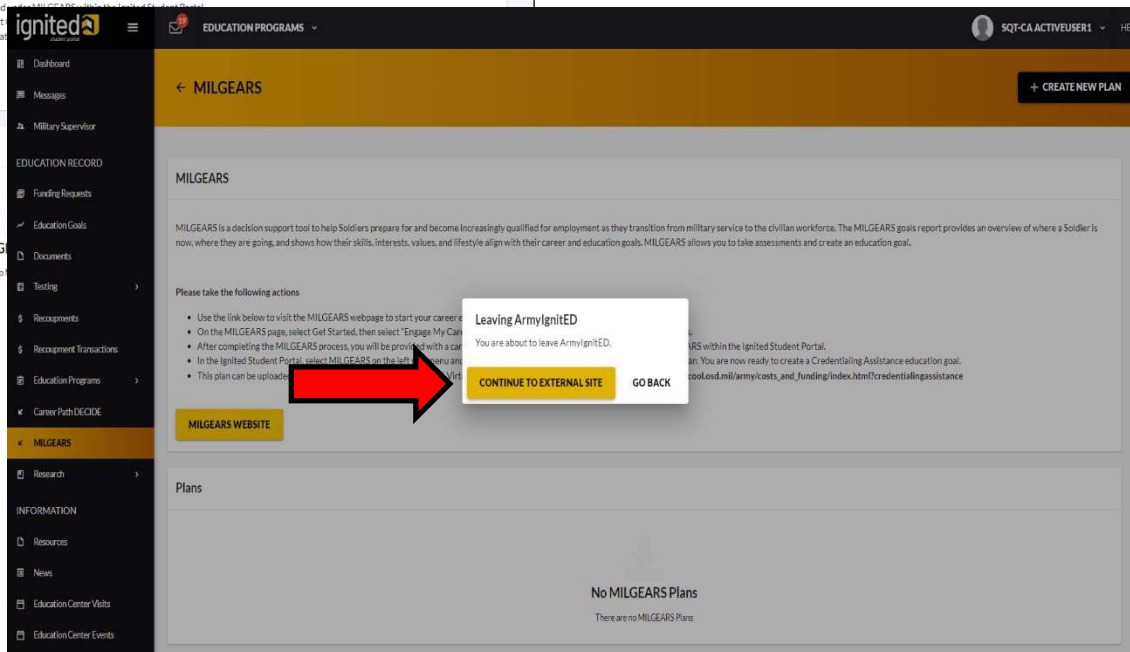
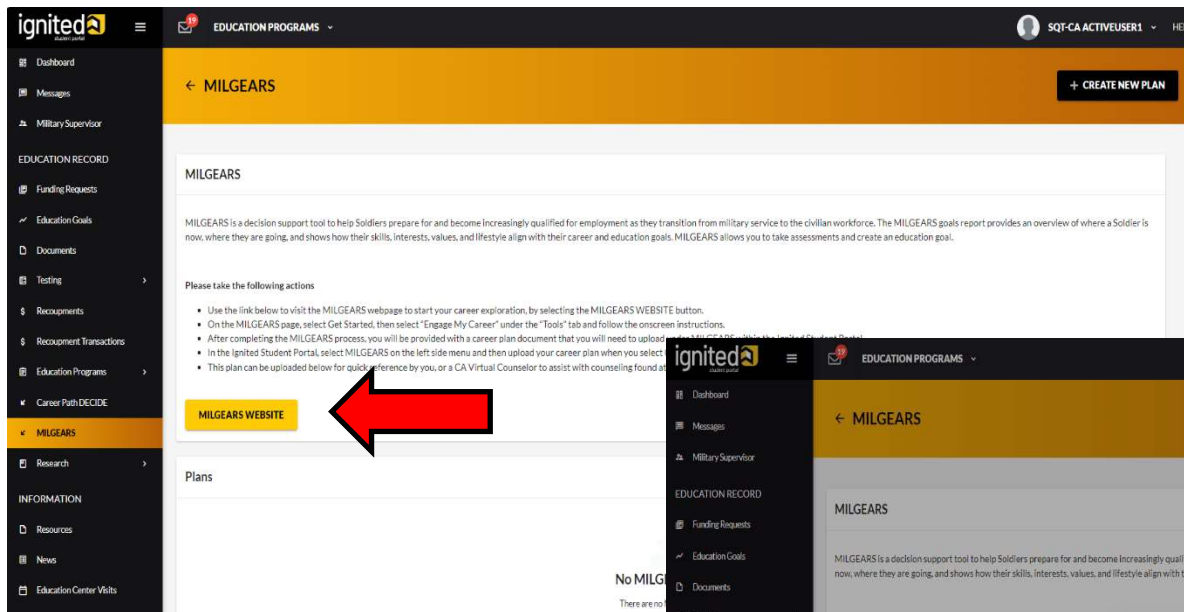
Create a New Goal

First, Choose an Education Goal

- Associates Degree
Not Eligible
- Masters Degree
Not Eligible
- Graduate Academic Certificate
Not Eligible
- Foreign Language - Host Country
- Credentialing Assistance - Non MOS Related
Not Eligible
 - A MILGEARS plan using the quick explorer tool must be completed before creating this goal type. Please click [HERE](#) to access MILGEARS.
- Bachelors Degree
Not Eligible
- Undergraduate Academic Certificate
Not Eligible
- Foreign Language - Army Strategic
- Credentialing Assistance - MOS Related
Not Eligible



Per the instructions, you must complete your Career Exploration. Click on the “MilGears Website” button to get started, then click on “Continue to External Site”





MIL GEARSD
Powered by L20L

About Tools Resources Help

UNITED STATES
DEPARTMENT OF DEFENSE

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

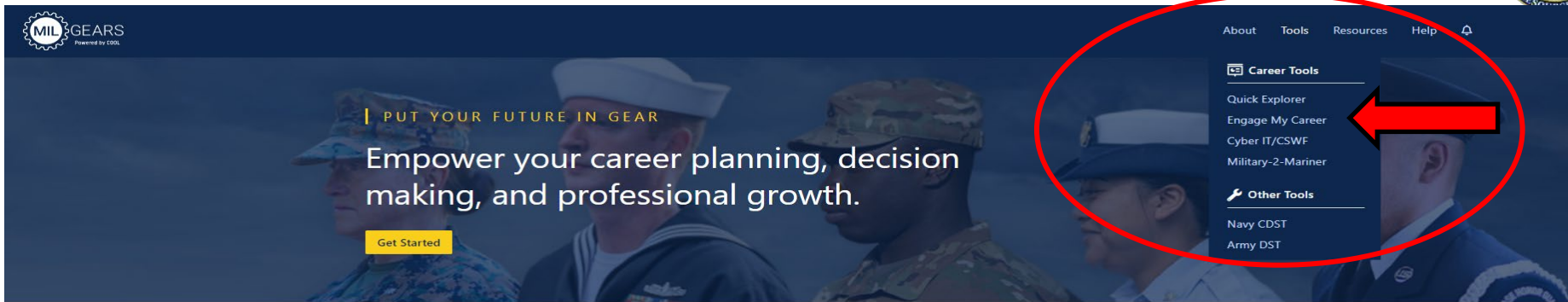
- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See [User Agreement](#) for details.

Get Started

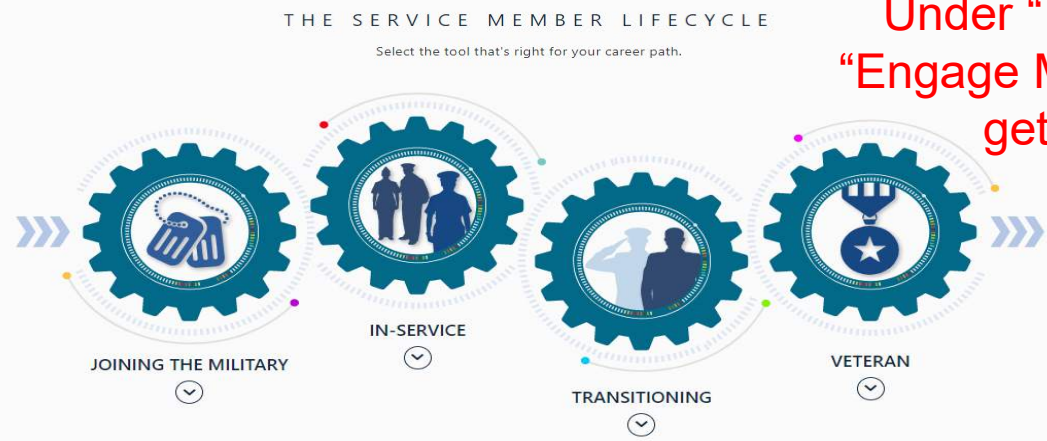
Got It!

JOINING THE MILITARY IN-SERVICE VETERAN

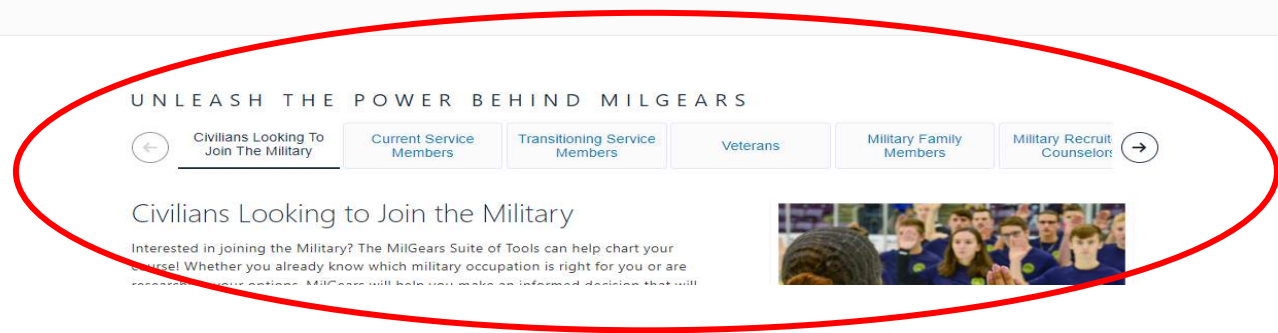
<https://milgears.osd.mil/>



This interest inventory will go into depth with possibilities that you can save and come back to later!



Under "Tools", select "Engage My Career" and get started!



UNLEASH THE POWER BEHIND MILGEARS

- Civilians Looking To Join The Military
- Current Service Members
- Transitioning Service Members
- Veterans
- Military Family Members
- Military Recruit Counselor

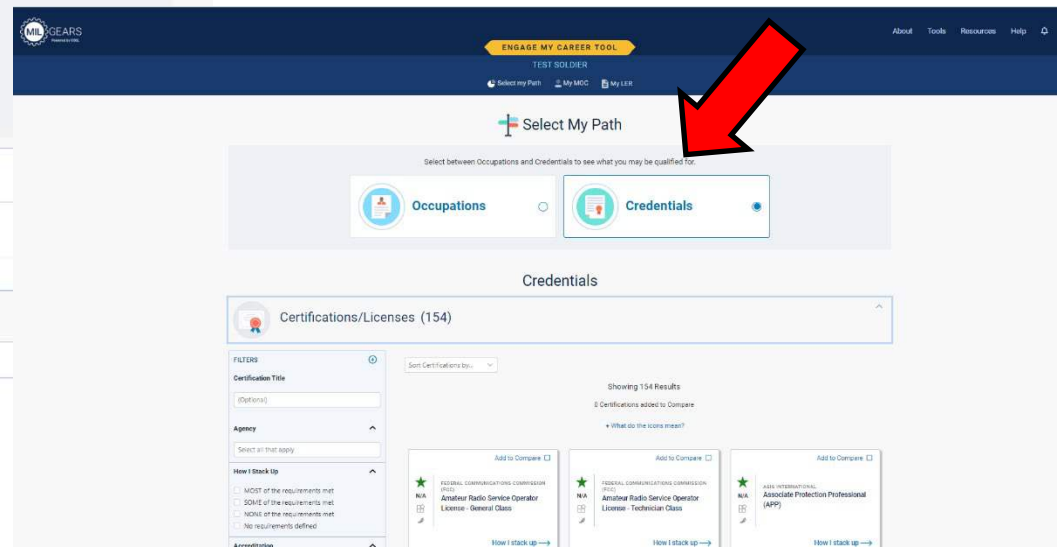
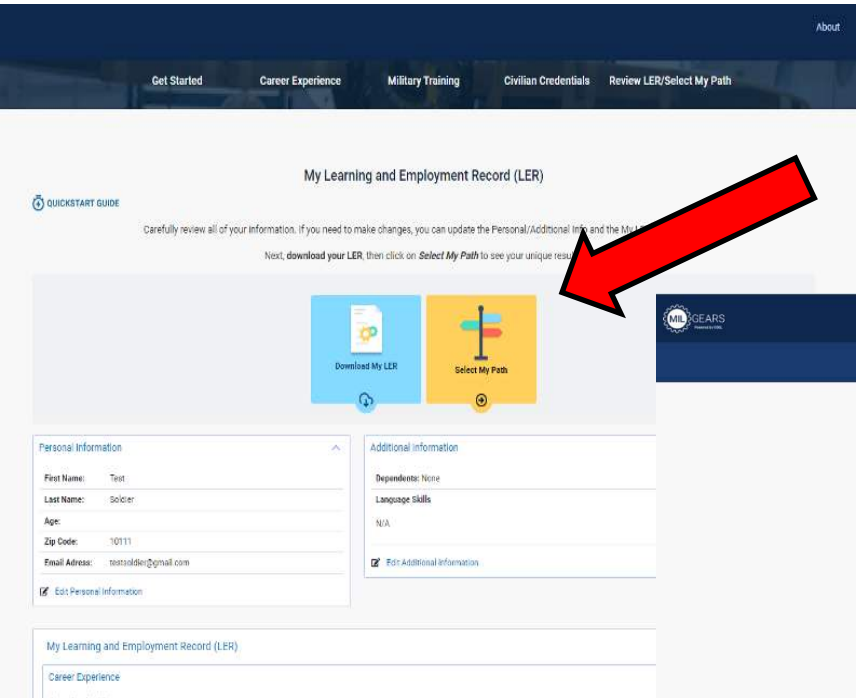
Civilians Looking to Join the Military

Interested in joining the Military? The MilGears Suite of Tools can help chart your course! Whether you already know which military occupation is right for you or are researching your options, MilGears will help you make an informed decision that will





Once you click on “Engage my Career” enter the information you wish to provide and continue through the process. Once you get to “My Learning and Employment Record (LER)”, click on “Select My Path” then “Credentials” to view the possibilities





Once you review the list, click on “How I Stack Up”

If you are not sure what you want to pursue, take a screenshot of the list of credentials that appear. If you have a specific credential you wish to pursue, take a screenshot to upload into ArmyIgnitED

Credentials

Certifications/Licenses (154)

Sort Certifications by...

Showing 154 Results
0 Certifications added to Compare
+ What do the icons mean?

FEDERAL COMMUNICATIONS COMMISSION (FCC) Amateur Radio Service Operator License - General Class

FEDERAL COMMUNICATIONS COMMISSION (FCC) Amateur Radio Service Operator License - Technician Class

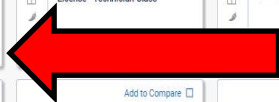
ASIS INTERNATIONAL Associate Protection Professional (APP)

DEFENSE INTELLIGENCE AGENCY PMO (DIA) Certified Defense All-Source Analysis - Level 1 (CDASA-1)

MCATFE INSTITUTE Certified in Open Source Intelligence (C/OSINT)

NATIONAL PRO ASSOCIATION Certified Pro Specialist (C/PS)

How I stack up →



ENGAGE MY CAREER TOOL

TEST SOLDIER

Select my Path My MOG My LER

Federal Communications Commission (FCC) of

HOW I STACK UP

Show me requirements for Education Other Show All

EDUCATION

Minimum Requirements: I have High School Diploma or the equivalent

OTHER

Minimum Requirements: Anyone can hold an Amateur Radio Service Operator License except a representative of a foreign government.

Congratulations! You may have met this criteria!

What you can do next...

STEP 1: Review exam information on agency site

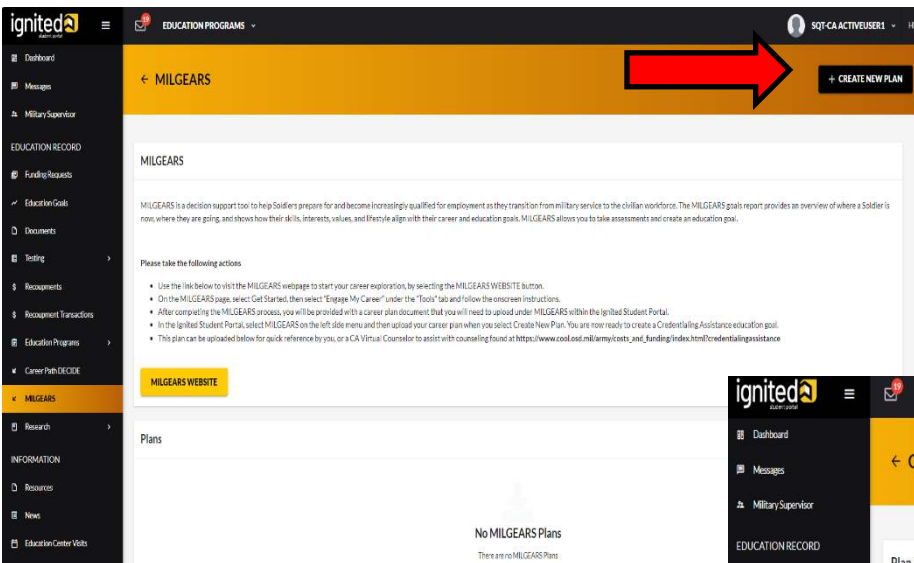
STEP 2: Explore funding options through Army COOL

STEP 3: Complete and submit application to agency

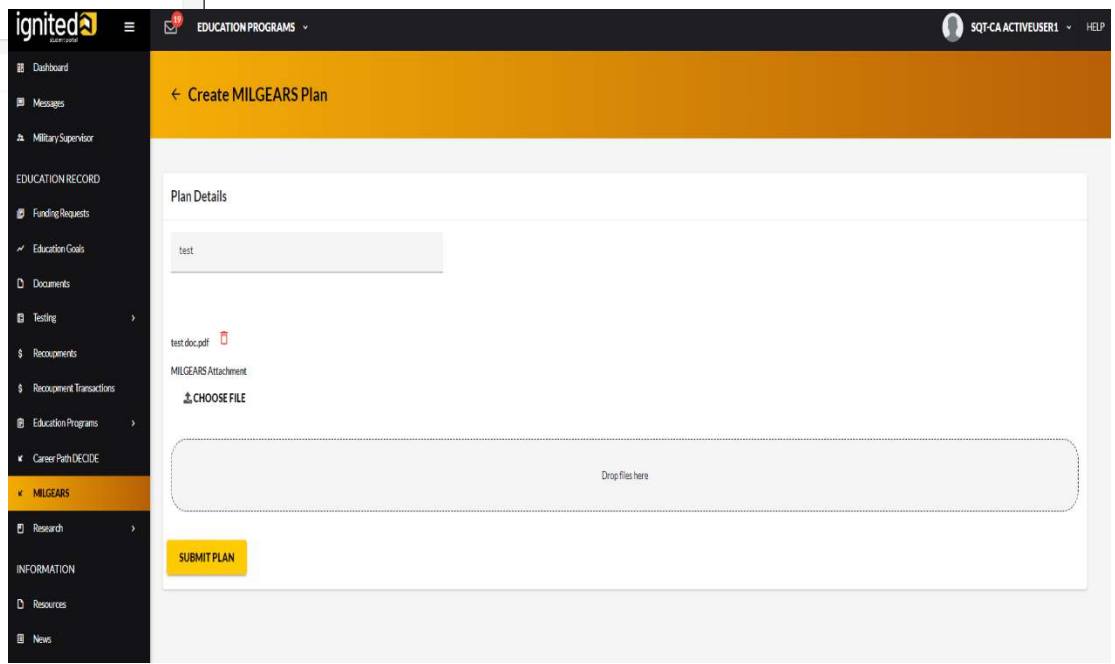
Degree Programs (157)



After you create a PDF of your screenshots, in ArmyIgnitED click on “+Create New Plan”

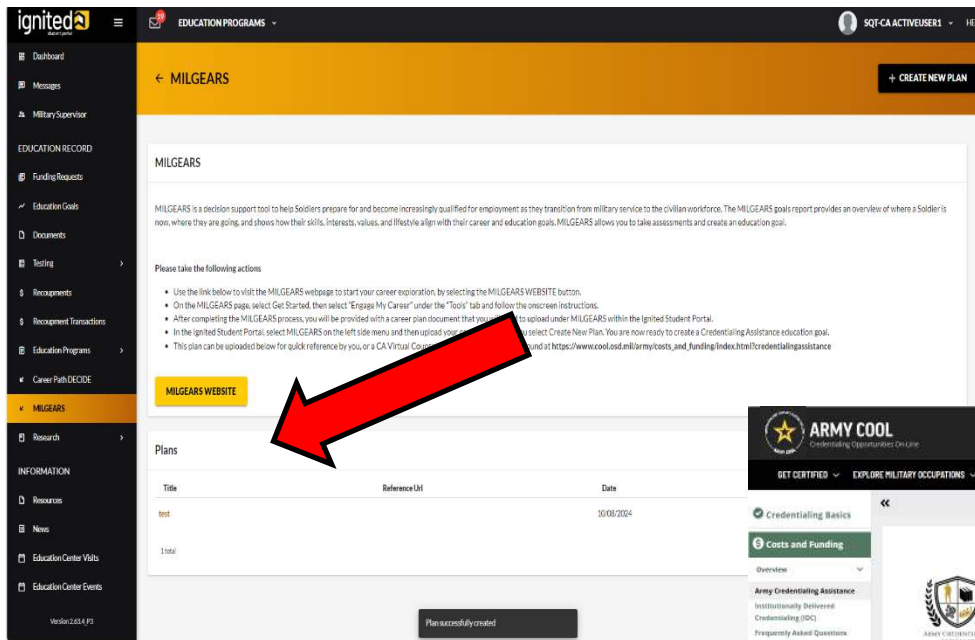


Create a title, then drop your PDF in box, then Click “Submit Plan”

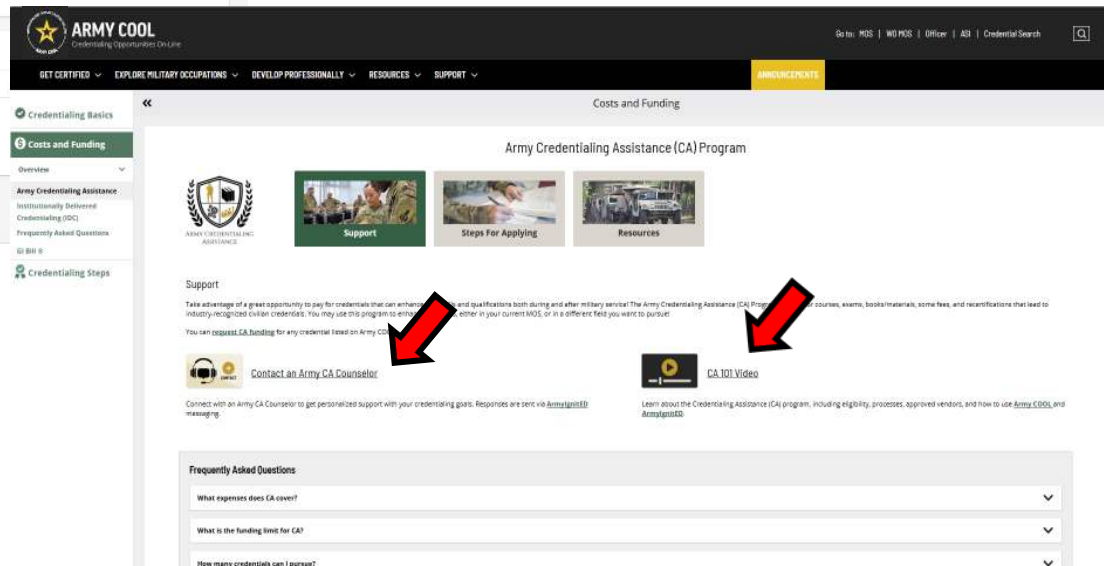


Once completed, you will see the file in Plans at the bottom. Once your plan has been submitted, complete CA 101 and reach out to the CA Virtual Counseling Cell (VCC) to schedule your counseling by clicking on the “Contact An Army CA Counselor” button

https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance



The screenshot shows the Ignited Student Portal interface. The top navigation bar includes 'EDUCATION PROGRAMS' and 'SQF-CA ACTIVEUSER1'. The main content area is titled 'MILGEARS' and features a 'CREATE NEW PLAN' button. Below the title, there is a section for 'Please take the following actions' with a list of steps. A large red arrow points from this section to the 'MILGEARS WEBSITE' button. At the bottom, a table lists 'Plans' with columns for Title, Reference Id, and Date. A 'Plan successfully created' message is visible at the bottom right.



The screenshot shows the Army COOL 'Costs and Funding' page. The page title is 'Army Credentialing Assistance (CA) Program'. It features a navigation menu on the left with options like 'Credentialing Basics', 'Costs and Funding', and 'Credentialing Steps'. The main content area includes a 'Support' section with a 'Contact an Army CA Counselor' button, which is highlighted with a red arrow. Another red arrow points to a 'CA 101 Video' button. Below the main content, there is a 'Frequently Asked Questions' section with three questions and dropdown menus for answers.



Once your counseling with the CA VCC is complete, you will now have the ability to create either a Non MOS Related or MOS Related goal!

****If this isn't the first time you are using CA, you will not have to go through MilGears or receive the counseling and can continue as before

← Create a New Goal

Create a New Goal

First, Choose an Education Goal

Associates Degree <small>Not Eligible</small>	Bachelors Degree <small>Not Eligible</small>
Masters Degree <small>Not Eligible</small>	Undergraduate Academic Certificate <small>Not Eligible</small>
Graduate Academic Certificate <small>Not Eligible</small>	Special Programs <small>Not Eligible</small>
Foreign Language - Army Strategic <small>Not Eligible</small>	Foreign Language - Host Country <small>Not Eligible</small>
Credentialing Assistance - MOS Related	Credentialing Assistance - Non MOS Related
Credentialing Assistance - Recertification	

The option for Recertification will only appear if you have a completed goal in the system already



If there is no vendor that offers an exam, a red banner with, “You are unable to create an education goal for this credential. There is no vendor available to provide the exam. Please select another education goal that is supported with an exam or contact the CA Virtual Counseling Cell through COOL for further assistance.”

Soldiers will have to select another credential until a vendor who offers the exam participates in the CA Program

← Create a New Goal: Credentialing Assistance - MOS Related

1 Credential

What credential will you be pursuing?

Credential that you will be pursuing

Keyword

You are unable to create an education goal for this credential. There is no vendor available to provide the exam. Please select another education goal that is supported with an exam or contact the CA Virtual Counseling Cell through COOL for further assistance.

Credential

50001 Certified Practitioner in Energy Management Systems (50001 CP EnMS)

Aggregate/Soils Base Testing Technician

Associate Safety Professional (ASP)

AST Installation/Retrofitting - U5

Certified Building Official (CBO)

01 total

This credential requires multiple trainings before student is eligible to take exam

SUBMIT GOAL CANCEL GOAL

Leadership

COST BREAKDOWN



Once a credential is selected, submit the Goal. “Cost Breakdown” provides an explanation of potential costs if you wish to review

← Create a New Goal: Credentialing Assistance - MOS Related

1 Credential

What credential will you be pursuing?

Credential that you will be pursuing

Certified Safety Professional (CSP)

This credential requires multiple trainings before student is eligible to take exam

SUBMIT GOAL
CANCEL GOAL

COST BREAKDOWN

← Create a New Goal: Credentialing Assistance - MOS Related

Potential Cost Breakdown

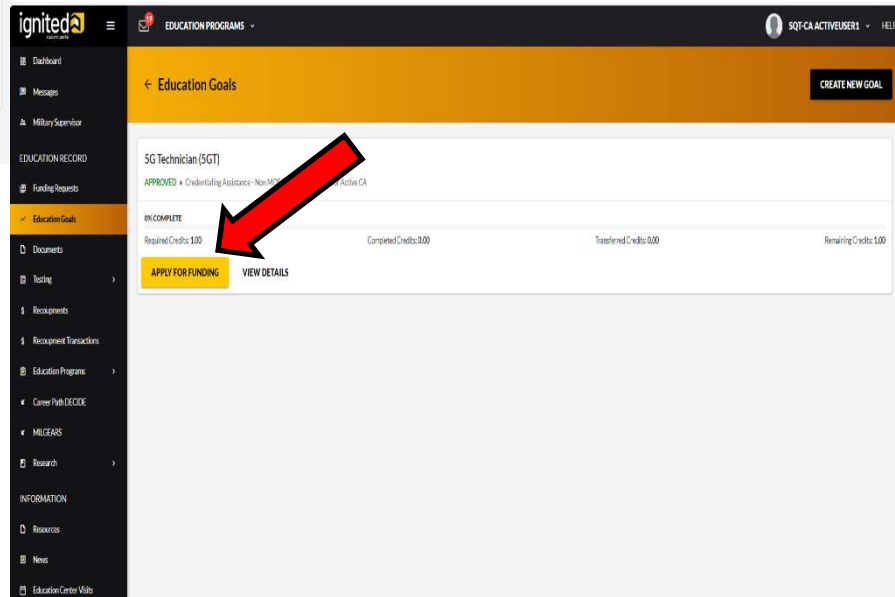
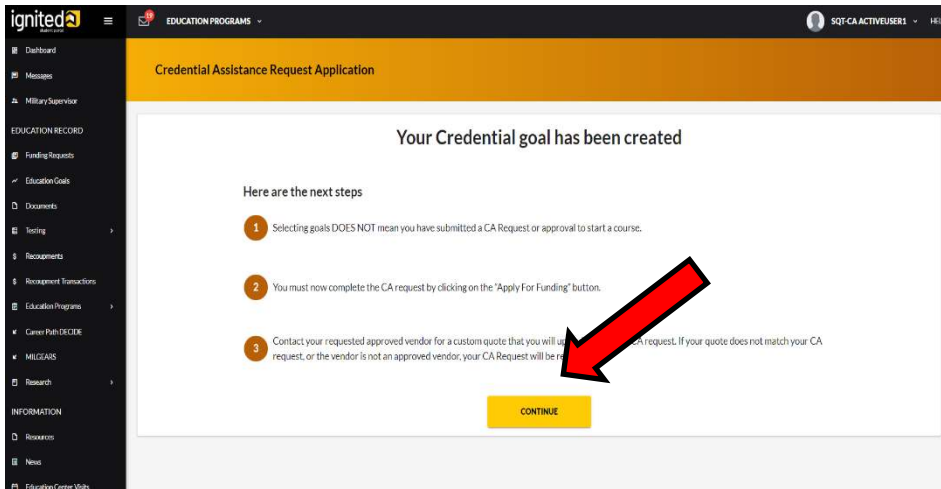
Only one credentialing education goal is permitted per FY. Any costs for the complete education goal (training, books and materials, fees, and the exam) that exceed student's available CA funding is the responsibility of the student to pay. Please verify the total cost of your education goal. If your CA request for training does not leave enough CA funding for the required exam associated with the training, you are required to pay the cost difference.

Sample Scenario:
A student has \$2000 of CA funding available. If their CA request for training is \$1500 and the associated exam is \$900, the student cost for the exam will be \$400 (even if they have not reached their total \$4500 funding limit for TA and CA).

Description	Amount
Total TA and CA funding available for the FY	\$4500
Total CA funding available for the FY	\$2000
CA request for training (training, books, materials, and fees)	-\$1500
CA funding remaining	+\$500
CA request for the required exam	\$900
CA funding remaining	-\$400
Total student cost	+\$400



After submission, you will receive this page which indicates the Credential Goal was submitted. It DOES NOT mean a CA Request has been submitted. Click “Continue” to start the CA request process



Note! Soldiers can submit multiple requests off one goal (training, books/materials/exams). Attempts to submit multiple duplicate goals will not be allowed. If Soldier exhausted all credits (exams) from the goal and did not successfully complete the exam, the Soldier must submit a request to add the same goal by submitting an ArmyIgnited message to ACAPO using the “Credentialing Assistance (CA) Office” category to request it.




If the Soldier knows there will be multiple trainings that are needed prior to requesting an exam, the Soldier can check the box “This credential requires multiple trainings before student is eligible to take exam” then hit “Submit”

← Create a New Goal: Credentialing Assistance - MOS Related

1 Credential



What credential will you be pursuing?

Credential that you will be pursuing

Certified Safety Professional (CSP) 

This credential requires multiple trainings before student is eligible to take exam

SUBMIT GOAL CANCEL GOAL COST BREAKDOWN





Once submitted, the Goal will be submitted for “Review” by ACAPO.

Credential Assistance Request Application

Your credential goal has been submitted for review

Here are the next steps

- 1 Selecting goals DOES NOT mean you have submitted a CA Request or approval to start a course.
- 2 You must now complete the CA request by clicking on the “Apply For Funding” button.
- 3 Contact your requested approved vendor for a custom quote that you will upload within your CA request. If the quote does not match your CA request, or the vendor is not an approved vendor, your CA Request will be rejected.

[CONTINUE](#)

Education Goals

[← Education Goals](#) [CREATE NEW GOAL](#)

Certified Safety Professional (CSP)

SUBMITTED FOR REVIEW • Credentialing Assistance - MOS Related • Eligible for Active CA

0% COMPLETE

Required Credits: 1.00	Completed Credits: 0.00	Transferred Credits: 0.00	Remaining Credits: 1.00
------------------------	-------------------------	---------------------------	-------------------------

Issues Blocking Tuition

- Your goal must be approved to apply for funding.

[APPLY FOR FUNDING](#) [VIEW DETAILS](#)



Once ACAPO approves, the Soldier will see “Approved” in green and can now click “Apply For Funding”. The Soldier will also receive a message in ArmyIgnitED.

Dashboard
You last logged in 02/07/2025, 1:06 PM EST

Funding Remaining: **\$4,500.00** | TA Credits Remaining: **0/6**

Fiscal Year Cap: 2025

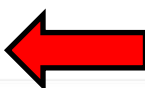
Total Funding Remaining: **\$4,500.00** | Total Funding Spent: **\$0.00** | Remaining CA Funding Available: **\$2,000.00** | Lifetime CA Credentials Used: **0/6**

ACTIVE EDUCATION GOALS

Certified Safety Professional (CSP)
APPROVED • Credentialing Assistance - MOS Related • Eligible for Active CA

0% COMPLETE
 Required Credits: 1.00 | Completed Credits: 0.00 | Transferred Credits: 0.00

APPLY FOR FUNDING | **VIEW DETAILS**



My Inbox

Conversations | Sent

ActiveUser1, SQT-CA | Fri 02/07/2025
 Education Goal Approved

ActiveUser1, SQT-CA | Fri 02/07/2025
 Your education goal has been created

ActiveUser1, SQT-CA | Fri 02/07/2025
 Funding Request has been deleted!

ActiveUser1, SQT-CA | Tue 11/05/2024
 Funding Request has been deleted!

Education Goal Approved
 Category: Education Goal or Degree Plan
 From: Administrator, System
 To: ActiveUser1, SQT-CA
 Created: 02/07/2025

Your education goal Certified Safety Professional (CSP) has been approved. You must now submit a funding request.

Comments: Approved

If you have questions about your Tuition Assistance education goal, please contact your Education Center via ArmyIgnitED Messaging or in person.

If you have questions about your Credentialing Assistance education goal, please contact the Army Credentialing Assistance Program Office via ArmyIgnitED Messaging.

Regards,
 ArmyIgnitED System Administrator





NOTE!! Once a Goal is submitted for the FY, you will no longer be able to submit Goals for the remaining of the FY. You must wait until the next FY to create a new one.

For issues submitting new goals, please submit your questions to ACAPO in ArmyIgnitED using the “Credentialing Assistance (CA) Office” category, or contact the CA VCC at:

https://www.cool.osd.mil/army/costs_and_funding/index.html?credentialingassistance

EDUCATION PROGRAMS

SQT-CA ACTIVEUSER1 HEL

← Create a New Goal

Create a New Goal

First, Choose an Education Goal

Associates Degree <small>Not Eligible</small>	Bachelors Degree <small>Not Eligible</small>
Masters Degree <small>Not Eligible</small>	Undergraduate Academic Certificate <small>Not Eligible</small>
Graduate Academic Certificate <small>Not Eligible</small>	Foreign Language - Army Strategic
Foreign Language - Host Country	Credentialing Assistance - MOS Related <small>Not Eligible</small>
Credentialing Assistance - Non MOS Related <small>Not Eligible</small>	

- You are not eligible to submit a Credentialing Assistance related goal because you currently have a pending, active, or completed Credentialing Assistance goal for this fiscal year.



To check the status of a Goal:

GOAL was created but “Multiple trainings box was checked- by waiting on ACAPO approval:

Certified Safety Professional (CSP)
SUBMITTED FOR REVIEW • Credentialing Assistance - MOS Related • Eligible for Active CA

0% COMPLETE

Required Credits: 1.00 Completed Credits: 0.00 Transferred Credits: 0.00 Remaining Credits: 1.00

Issues Blocking Tuition

- Your goal must be approved to apply for funding.

APPLY FOR FUNDING VIEW DETAILS

GOAL was Approved but still grey- Soldier needs to complete virtual benefits training:

Physician Assistant-Certified (PA-C)
APPROVED • Credentialing Assistance - Non MOS Related • Eligible for Active CA

0% COMPLETE

Required Credits: 1.00 Completed Credits: 0.00 Transferred Credits: 0.00 Remaining Credits: 1.00

Issues Blocking Tuition

- You are missing virtual benefits training. Please click [HERE](#) to access training.

APPLY FOR FUNDING VIEW DETAILS

GOAL was approved, now Soldier can submit CA request:

Physician Assistant-Certified (PA-C)
APPROVED • Credentialing Assistance - Non MOS Related • Eligible for Active CA

0% COMPLETE

Required Credits: 1.00 Completed Credits: 0.00 Transferred Credits: 0.00 Remaining Credits: 1.00

APPLY FOR FUNDING VIEW DETAILS



Soldiers must send message through an ArmyIgnitED message

A screenshot of a web-based 'Create Message' form. The form has a yellow header bar with the text 'Create Message' and a close button (X). Below the header, there are several input fields and buttons. A red arrow points to the 'Category*' dropdown menu. Another red arrow points to the 'Subject*' text input field. Below these is a rich text editor with a toolbar containing icons for bold (B), italic (I), underline (U), and a 'Format' dropdown, along with other standard text editing icons. A red arrow points to the main text area of the rich text editor. Below the text area is an 'Attachments' section with a 'CHOOSE FILE' button and a red arrow pointing to it. Underneath is a dashed blue box with the text 'Drop files here'. At the bottom of the form are two buttons: 'SEND' and 'CLOSE', with a red arrow pointing to the 'CLOSE' button.

Category: Credentialing Assistance (CA) Office

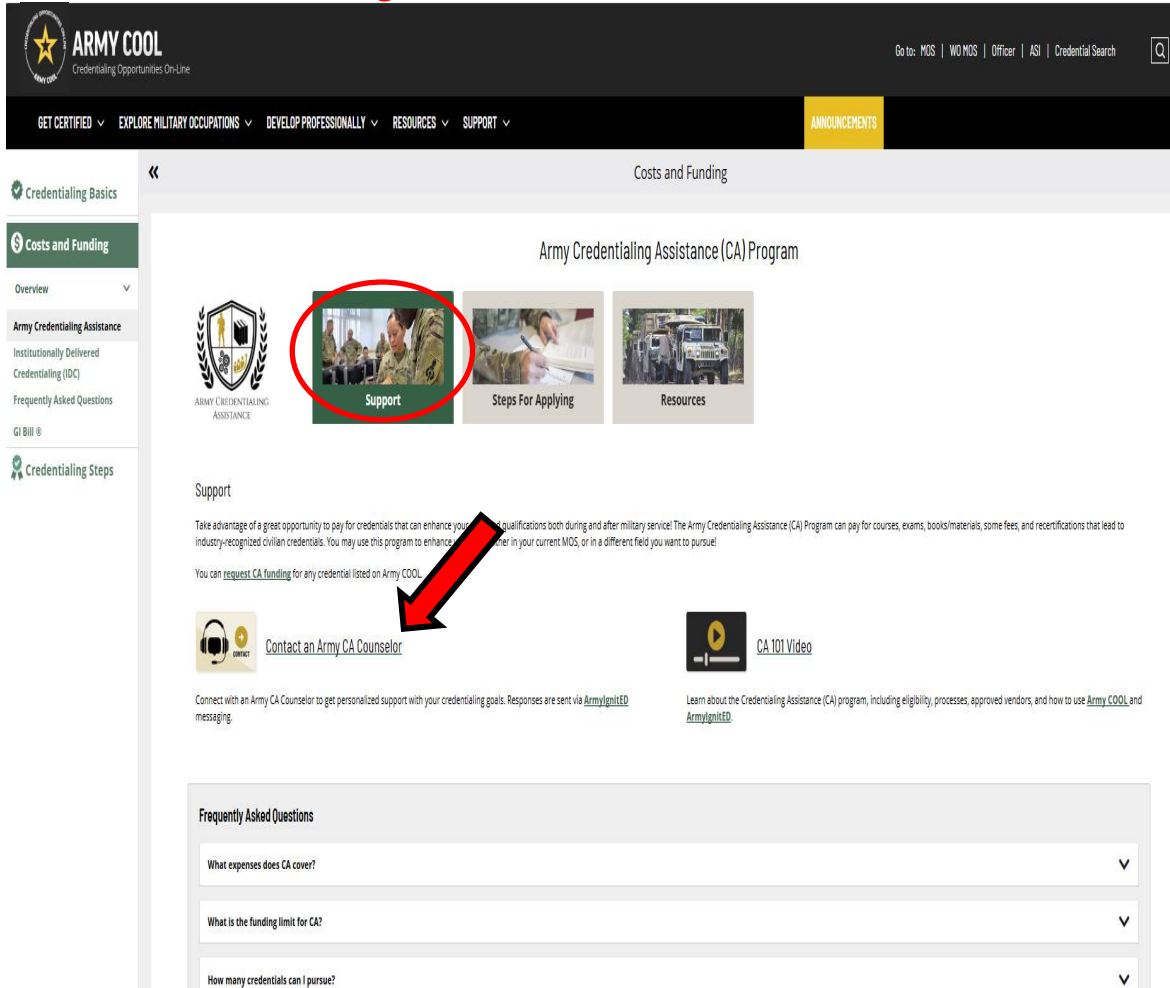
Subject: Need clarification

Body: Provide:
Name, case number, title of course.

Need counseling or assistance with CA?

Click on the “Contact An Army CA Counselor” for:

- **Soldiers who need counseling assistance for the use of Army CA funding can now request Counseling assistance! This cell is available to CONUS and OCONUS Soldiers. Counseling sessions are available on Microsoft Teams/Phone**
- **Soldiers who are unsure of what to pursue, or what they may be eligible for can benefit from this counseling**
- **Soldiers needing assistance with submitting their CA Requests can also use this counseling**



The screenshot shows the Army COOL website interface. At the top, there is a navigation bar with 'Go to: MOS | WO MOS | Officer | ASI | Credential Search' and a search icon. Below this is a menu with 'GET CERTIFIED', 'EXPLORE MILITARY OCCUPATIONS', 'DEVELOP PROFESSIONALLY', 'RESOURCES', and 'SUPPORT'. The main content area is titled 'Army Credentialing Assistance (CA) Program' and features three tiles: 'Support', 'Steps For Applying', and 'Resources'. The 'Support' tile is circled in red. Below the tiles, there is a 'Support' section with text explaining the program and a 'Contact an Army CA Counselor' button with a headset icon, which is highlighted by a red arrow. To the right of this button is a 'CA 101 Video' link. At the bottom, there is a 'Frequently Asked Questions' section with three expandable questions: 'What expenses does CA cover?', 'What is the funding limit for CA?', and 'How many credentials can I pursue?'.

Army Credentialing Assistance Program Page:

https://www.cool.osd.mil/army/costs_and_funding/army_credential_assistance.htm



ARMY CREDENTIALING
ASSISTANCE